

JUVENILE COURT
GWINNETT JUDICIAL CIRCUIT

REQUEST FOR TOP 5 SERVICES

1. Provide fair and impartial judicial hearings as governed by State and Federal statutory rules and laws.
 - Provide Judges to hear cases
 - Provide Staff to receive, schedule and calendar cases
 - Provide staff to produce orders and provide follow-up
 - Provide staff to record hearings

2. Provide for cases and documents to be filed, docketed, screened, petitioned and disposed in Juvenile Court
 - Provide Clerks to receive, enter, scan and close cases
 - Provide Clerks to receive monies for restitution, traffic fines and fees
 - Provide Clerks to create and send out all summons, subpoenas and notices for the court

3. Provide for Intake Services and the 24 hour intake of juveniles in need of protection and those that need to be securely detained for the protection of the community
 - Provide Intake Staff to be on call 24 hours a day
 - Provide Intake Staff to receive and investigate cases to determine action needed
 - Provide Intake Staff to mediate, informally adjust, petition for court and make recommendations on cases
 - Provide Intake Staff to manage legal time limit requirements and transport requests for youth in detention

4. Provide for the supervision of delinquent and unruly youth under the jurisdiction of the court
 - Provide Probation Officers to supervise delinquent and unruly youth
 - Provide Probation Officers to carry out the orders of the court on adjudicated youth
 - Provide Probation Officers to create and manage programs and classes for youth under their supervision

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- Provide Probation Officers to manage the collection of restitution ordered to victims
5. Provide for the representation of abused and neglected children in Juvenile Court proceedings
- Provide Attorney Guardian ad litem to advocate for and represent children involved in deprivation and custody proceedings
 - Provide Attorney Guardian ad litem and Staff to interview the children, witnesses and parties.
 - Provide Attorney Guardian ad litem to make recommendations to the Court
 - Provide Attorney Guardian ad litem and Staff to follow-up with the children and families to make sure the Court's orders are carried out