

planning & development water resources law
transportation police financial services
human resources **gwinnett county** corrections
fire & emergency services
community services
DOSS

a great place to live and work

History and Overall County Structure

Overview

- **Quick facts**
- **Board of Commissioners**
- **Organizational Structure**

Gwinnett Facts

- Created on December 15, 1818
- Covers 437 square miles, or about 280,000 acres
- Approximately 2,500 miles of paved roads
- Construction of major water and sewer lines began in the 1970s

Gwinnett Facts

- Late 1980s witnessed:
 - County's road construction program
 - Development of countywide parks and recreation program
 - Construction of Gwinnett Justice and Administration Center
 - Renovation of Gwinnett Historic Courthouse
 - New public library system

Gwinnett Facts

- Gwinnett ranked 14th fastest growing county in the US from 1980 to 2008
- Estimated 2008 population 789,499
- Population ranks 2nd in metro Atlanta based on 2008 population
- Largest school enrollment in Georgia since 1999, projected to be 160,281 students for 2009-2010

Gwinnett Facts

- Gwinnett is an economic engine (297,437 jobs — 1st Quarter 2009)
- Unemployment rate 9.3 percent (August 2009 preliminary numbers)
- Gwinnett is home to more than 450 international companies, 1,500 high-tech businesses, and 25,034 total businesses (based on 2008 occupation tax certificates)

Gwinnett Facts

- Per capita personal income (\$33,163 in 2007) ranks 15th in state
- Diversified tax base: 54% residential, 38% commercial, and 8% motor vehicle (2009 certified tax digest)
- More than 288,000 housing units (2008 estimate)
- 256,257 residential tax parcels
- 16,481 non-residential tax parcels

Form of Government

- Board of Commissioners
- County Administrator
- Executive Departments
- Organizational Structure



Gwinnett County Citizens

Board of Commissioners

Other Elected Officials

Judicial System

Sheriff

Tax Commissioner

Courts

**Prosecution
Offices**

Other Boards & Authorities

Clerks of Court

Law Department

County Administrator

COO/Deputy County Admin

Deputy County Admin

Community Services

County Clerk

Financial Services

**Information
Technology Services**

Transportation

Water Resources

Communications

Corrections

**Fire and Emergency
Services**

Human Relations

Human Resources

Police Services

Support Services

**Planning and
Development**

**Performance
Analysis**

Form of Government

- **1915: Three member Board of Commissioners of Roads and Revenues to govern county**
- **1968: State law was passed which increased the size of the Board to five members: one full-time Chairman, elected countywide, and four part-time District Commissioners**

Form of Government

- 1987: Resolution passed to change the government management to a County Manager form. This resolution created the County Manager and reorganized more than 30 County departments
- 1993: BOC replaced the office of County Manager with a County Administrator and abolished the Director of Public Safety

Form of Government

- **Gwinnett Board of Commissioners is responsible for:**
 - **Policy Formulation**
 - **Overall Direction Setting**
 - **Legislation**
 - **County Administrator (appoint)**
 - **County Attorney (appoint)**

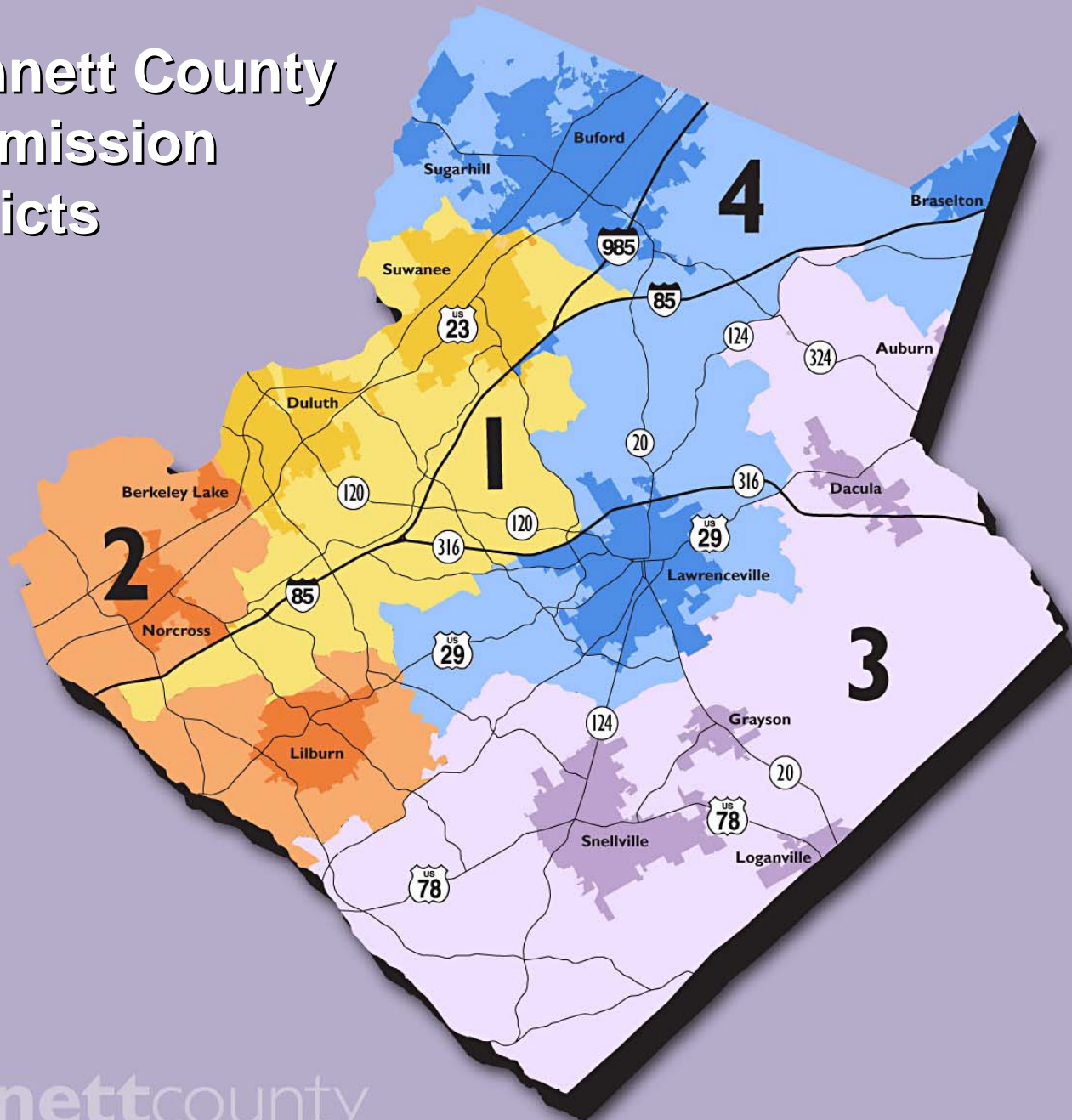
County Administrator

- Carries out policy directives of the Board of Commissioners
- Manages the day-to-day operations of the Executive Departments
- To implement BOC policies, the County Administrator uses a management team consisting of 12 department directors and immediate staff
- The 12 departments that make up the executive side of the County government are:

County Administrator

- **Police Services**
- **Fire and Emergency Services**
- **Corrections**
- **Support Services**
- **Financial Services**
- **Community Services**
- **Human Resources**
- **Law**
- **Planning and Development**
- **Water Resources**
- **Transportation**
- **Information Technology**

Gwinnett County Commission Districts



Board of Commissioners

- Levy taxes
- Make appropriations (budget function)
- Fix rates of County fees or charges
- Authorize incurring County indebtedness
- Order work done where the cost is to be assessed against benefited property, and to fix the basis for such assessment

Board of Commissioners

- **Authorize contracts**
- **Establish, alter, open, close, build, repair, or abolish public County roads**
- **Establish, abolish, or change election precincts and militia districts according to law**
- **Authorize the insolvent lists for the County**

Board of Commissioners

- **Accept, for the County, the provisions of any optional statute**
- **Zoning and comprehensive planning**

Board of Commissioners

- Create and change the boundaries of special taxing districts authorized by law
- Fix the bonds of County officers where same are not fixed by statute
- Enact any ordinances or other legislation the County may be given authority to enact
- Call elections

Meetings

- Official business meetings held on first and third Tuesday of each month
 - Work sessions begin at 10:00am
 - Business sessions begin at 2:00pm
- Informal briefing sessions may be held on any Tuesday as needed
 - Review and discuss important issues which may need official action in the future

These sessions are advertised, open to the public, televised, and webcast

Meetings

- Executive sessions
 - Held as needed
 - Employment issues
 - Acquisition of real estate
 - Litigation, settlement of claims
 - Strict legal requirements for subject matter

*Executive sessions are closed
to the media and the public*

Meetings

- Public hearings held on fourth Tuesday of each month
 - Meetings begin at 7:00pm
 - Primarily land use/zoning
 - Other items can be acted upon if necessary

These sessions are advertised, open to the public, televised, and webcast

Official Board Actions

- Ordinances
- Resolutions
- Agenda Items

Gwinnett County Board of Commissioners Agenda Request

OCID # 20062351 Grants Contracts Rezoning Public Hearing

Department: Community Services Date Submitted: 06/13/2008
 Working Session: 06/15/2008 Business Session: 06/16/2008 Public Hearing:
 Submitted By: Sharon Funkel Multiple Districts? No
 Budget Type: neither Special Routing
 Agenda Type: Approval/authorization Rezoning Type
 Item of Business: Locked by Purchasing No
 To execute a renewal rental agreement between Gwinnett County and a Resident Officer for the residential home at Lenora Park (District 8).

Attachments: Resident Officer Agreement, Justification Letter

Authorization: Chairman's Signature? Yes

Staff Recommendation: Approval
 Department Head: sphokins (8/29/2008)
 Attorney: mjuchowiczak (6/6/2008)
 Attorney's Comments:
 Agenda Purpose Only As To Form Hold for Pickup?

Financial Services Use Only

Budgeted	Fund Name	Current Balance	Requested Allocation	Director's Initials
N/A	N/A	N/A	N/A	mwoods (6/9/2008)

Finance Comments: No Budget Impact

County Clerk Use Only

Working Session: _____ Motion: _____ PH was Held?
 Action: New Item _____ 2nd by: _____
 Tabled: _____ Vote: _____

Agenda Items

- Originate in departments or County Administrator's office
- Financial Services determines financial impact and addresses funding
- Law Department reviews for legal ramifications
- Specific calendar and timeline: Agenda package delivered to Commissioners Thursday before Tuesday meeting

*Last-minute additions only with
County Administrator Authorization*

Judicial/Constitutional Officers

- Sheriff
- Tax Commissioner
- District Attorney
- Solicitor
- Probate Court Judge
- Clerk of Court
- 10 Superior Court Judges
- 6 State Court Judges
- Chief Magistrate
- Recorder's Court
- Juvenile Court

Authorities and Boards

- List of authorities and boards in *Gwinnett County Reference Guide* posted on the County website
- Commissioners role
- A number of appointments usually occur in the first business meeting of the calendar year
- The County Clerk maintains schedule of upcoming appointments

Gwinnett/Municipal Services

- Gwinnett is an urban county and provides many municipal services
 - Police services
 - Fire and emergency services
 - Water
 - Water reclamation
 - Parks and recreation
 - Technical assistance and coordination efforts with municipalities
 - Cities: 19.5% percent of the population and 20.9% of the land area

Mayors and Cities

- **15 cities within Gwinnett County**
- **Gwinnett Municipal Association**
- **Gwinnett County assists cities in various capacities**
- **SPLOST funding**
- **Federal and state grants**
- **Land use, annexation**

Mayors and Cities

- Gwinnett County holds regular meetings with local governments to discuss planning or coordination issues
- As part of the efforts to comply with the *Service Delivery Strategies Act*, procedures have been put into place regarding information exchange and cooperation in resolving potential differences

Board of Education

- Five board members
- Examples of joint activities with County
 - Fueling stations
 - Voting polling locations
 - Joint purchases
 - Budget information and financial data
 - County parks
 - Facility planning
 - School safety projects
- Bi-annual joint meeting
- Joint Task Force
- County govt. bills for school system taxes

Regional and State Perspective

- 7 senators, 15 representatives (2008)
- Legislative liaison activities
- Association County Commissioners of Georgia (ACCG)
- Georgia Municipal Association (GMA)
- Atlanta Regional Commission (ARC)

Regional and State Perspective

- **Georgia Regional Transportation Authority (GRTA)**
- **Metropolitan North Georgia Water Planning District**
- **National Association of Counties (NACo)**
- **National Association of Regional Councils (NARC)**