



# Engage Gwinnett

## Department of Probate Court

Department Overview

# 2010 Chairman's Proposed Budget

**\$1,670,044**

# Fiscal Year 2010 Projects and Initiatives

- Reinststate Microfilming/Scanning of old Probate Court records.
- Reinststate Court Associate position lost due to budget cuts.
- Apply monies to FF&E and FF&E R&M for Court Seal certification machines and Repair and Maintenance for equipment and file savers currently in use.
- Reinststate Tuition Reimbursement .

# 2009 Millage Rate impact on the FY 2010 Budget

- Preserve old records currently in books. Would also allow public and legal officials to access Probate Court's proposed website to view certain records.
- Position lost created a backlog of work. Being able to refill position with lesser grade employee would enhance work flow and customers could have petitions processed faster.
- Replacement of older machines, and the purchase of new machines due to offices being split (Estate and Vital Records).
- Education and training to better impact the clerk's knowledge to help assist the public more efficiently.